Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

Form RE-2

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

(Date)

(Revised 1/3/11)

In compliance with Rebe reimbursed/paid for			sures with respect t	o travel expenses that have been or wi
🗵 A copy of the Priva	ate Sponsor Travel Ce	rization (Form RE-1), <u>A</u> rtification Form with all	attachments (itinera	
Private Sponsor(s) (lis	t all): The Aspen In	nstitute Inc. (Socrate	s Program) ("Als	SP")
Travel date(s): Dece	mber 13-15,2019			<u>-</u>
Name of accompanying Relationship to Travel	er: Spouse	Child		
	COSTS IN EMPLOYEE	EASE DUE TO THE ACC EXPENSES. (Attach addit		USE OR DEPENDENT CHILD, ONLY ary.)
Expenses for Employ	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☑ Good Faith Estimate □ Actual Amount	\$78 *	\$234	\$142	\$141 per day for conference room fees (includes meeting facilities, set up/take down, cleaning)
Expenses for Accomp	panying Spouse or De	pendent Child (if applic	· · · · · · · · · · · · · · · · · · ·	
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate				
☐ Actual Amount				
necessary.): Particip	pated in a Socrates	Seminar to discuss	leadership, resp	(Attach additional pages if onsible governance,
and the role of C	congress at the As	pen Insitute's Wye R	iver Campus in i	viaryiand.
1 -9-19 (Date)	Michael (Printed)	P. Perkins name of traveler)	Muly	(Signature of traveler)
TO BE COMPLETE	D BY SUPERVISING	MEMBER/OFFICER:		
I have made a determi	ination that the expens		d expenses as define	lescribed in the <i>Employee Pre-Travel</i> ed in Rule 35.
1-9-19 (Date)			(Signature of Su	pervising Senator/Officer)

-				•	 •
	Dat	c/Time	Stamp	:	

Form RE-1

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will <u>not</u> be considered or approved. This form <u>must</u> be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

(Revised 10/19/15)

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at ethics.senate.gov. Retain a copy of your entire pre-tra	aver submission for your
required post-travel disclosure.	Michael D. Barkins
Name of Traveler:	Michael D. Perkins
14anic of Travelor.	Senate Judiciary Committee
Employing Office/Committee:	
The Aspen Institute Inc. Private Sponsor(s) (list all):	(Socrates Program) ("AISP")
December 13-15, 2019	
Travel date(s): Note: If you plan to extend the trip for any reaso	n you must notify the Committee
	n you <u>must</u> nongy me communec.
Queenstown, Maryland Destination(s):	
Explain how this trip is specifically connected to the trav	eler's official or representational duties:
goals. My duties include grant accountability of the Departme	bipartisan and bicameral relationships to achieve the Chairman 's ent of Justice while aiding two senior counsels on matters including: , to name a few issues. This trip connects me with other staffers that am honored to be a part of this group that will be discussing the history
Name of accompanying family member (if any): Relationship to Employee: Spouse Child	/////
I certify that the information contained in this form is tru	
certify that the information contained in this form is the	
11/14/19	Muhul D. Ma
(Date)	(Signature of Employee)
TO BE COMPLETED BY SUPERVISING SENATOR/OFFI	CER (President of the Senate, Secretary of the Senate, Sergeant at Arms,
Secretary for the Majority, Secretary for the Minority, and Ch Chairman Graham/Senate Judiciary Committee	Michael D. Perkins by authorize
(Print Senator's/Officer's Name)	(Print Traveler's Name)
an employee under my direct supervision, to accept pays	ment or reimbursement for necessary transportation, lodging, and
related expenses for travel to the event described above.	I have determined that this travel is in connection with his or her
duties as a Senate employee or an officeholder, and will	not create the appearance that he or she is using public office for
private gain.	
I have also determined that the attendance of the employ	ce's sponse or child is appropriate to assist in the representation
of the Senate. (signify "yes" by checking box)	
11/14/19	
(Date)	(Signature of Supervising Senator/Officer)



Dear Michael,

We are pleased to invite you to participate in the Emerging Governance Leaders Seminar Series at the Aspen Institute Wye Campus located in Queenstown, Maryland from December 13-15, 2019.

The Socrates Program will provide shuttles departing from Capitol Hill to Wye on Friday, December 13th at 5:00 p.m. and returning on Sunday, December 15th at 1:00 p.m. Should you accept attendance, it is required that you participate through the duration of the seminar. Your lodging and meals will be paid for by the Aspen Institute Socrates Program. Under the ethics rules, no expenses are provided for entertainment or recreation.

This seminar is designed for the educational benefit of a bipartisan, bicameral group of Congressional staff focusing on the foundations of Congress and its role in the nation's governance. Our purpose is education, not advocacy. In order to participate, you will need to submit the requisite travel forms to the Ethics Committee and secure approval. Attached to this email, you will find the ethics packet which contains the (1) completed primary trip sponsor form and (2) the program agenda.

Please submit all required documentation to the Ethics Committee: 1) Primary Trip Sponsor Form (2) Agenda and (3) invitation (all provided by the Aspen Institute) and (4) Pre-Traveler Authorization Form, available on the Ethics website,

https://www.ethics.senate.gov/public/index.cfm/travel. Travel forms must be submitted to the Ethics Committee no later than thirty days before travel commences or you will not be eligible to attend.

Here are a few additional items to facilitate your planning:

Lodging – participants will all be staying at the Aspen Institute's Wye River Conference Center in Queenstown, Maryland.

Seminar materials – the seminar readings (PDFs), schedule, and arrival details will be sent to you approximately 2-3 weeks before the seminar. Note: a summary of the seminar topic and moderator biography are attached.

If you have any questions, please feel free to call Socrates Program Coordinator, Carly Raizon at 202-736-3843.

Kind Regards,

Cordell Carter, II | The Aspen Institute

Director, Socrates Program 2300 N St. NW, Suite 700 Washington, DC 20037 (202)736-2922

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1.	Sponsor(s) of the trip (please list all sponsors): The Aspen Institute Inc. (Socrates Program) ("AISP")
2.	Description of the trip: The AISP is sponsoring a Socrates seminar to discuss leadership,
	responsible governance and the role of Congress.
3.	Dates of travel: December 13-15, 2019
4.	Place of travel: Queenstown, Maryland
5.	Name and title of Senate invitees: See attached.
6.	I certify that the trip fits one of the following categories:
	(A) The sponsor(s) are not registered lobbyists or agents of a foreign principal <u>and</u> do not retain or employ registered lobbyists or agents of a foreign principal <u>and</u> no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
	(B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).
7.	I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
	I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8.	I certify that:
	The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for de minimis lobbyist involvement.
	The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (see question 9).

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9.	USE ONLY IF YOU CHECKED QUESTION 6(B) I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:
	(A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip.
	(B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10).
	(C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
10.	USE ONLY IF YOU CHECKED QUESTION 9(B) If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:
11.	An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hourby-hour), complete, and final itinerary for the trip.
12.	Briefly describe the role of each sponsor in organizing and conducting the trip:
	The Aspen Institute Socrates Program is the sole sponsor of the seminar and organized and conducted
	the trip (including selected the participants, developed the agenda, planned the seminar and coordinated
	the travel). (See attached Appendix)
13.	Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission: The Aspen Institute is an educational and policy studies non-partisan, non-profit organization whose
	mission is to foster leadership based on enduring values and provide a non-partisan forum for the
	exchange of ideas. (See attached Appendix)
14.	Briefly describe each sponsor's prior history of sponsoring congressional trips:
	The Aspen Institute has a nearly forty year history of conducting non-partisan educational congressional
	trips; the Socrates Program, specifically, also has conducted congressional trips.

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•	trips): The Aspen Institute organizes numerous educational activities, including briefings, roundtables, forums					
		——————————————————————————————————————	Juding briefings, 10			
and conferences for a	diverse range of atten	dees including federa	l and state policym	akers, business and		
organization leaders,	organization leaders, members of the press and the general public. (See attached Appendix.)			pendix.)		
6. Total Expenses for Ea	Total Expenses for Each Participant:					
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses		
Good Faith estimate Actual Amounts	\$78 for bus	\$234 (\$117 per night)	\$142	\$141 for conference room fees (includes meeting facilities, set up/take down, cleaning)		
participation or b) the congressional particip	State whether a) the trip involves an event that is arranged or organized without regard to congressional participation or b) the trip involves an event that is arranged or organized specifically with regard to congressional participation: B) The trip involves an event that is organized specifically with regard to congressional participation.					
Reason for selecting the	ne location of the event	t or trip				
—	The conference center is close to Washington, DC, which provides for ease of travel for participants			for participants		
and moderator(s).		<u> </u>				
	hotel or other lodging to e Center, 600 Aspen D	- -	1658			
). Reason(s) for selecting	g hotel or other lodging	g facility:				
	The conference center has sufficient meeting space and lodging to support off-the-record, non-partisan					
	nd professional learnin					

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21.	Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel: Lodging expenses equal the per diem rate.				
22.	Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:				
	Round-trip transportation will be provided by chartered, coach-class bus between Washington D.C. and				
	the conference center.				
23.	I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).				
24.	List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:				
	None				
25.	I hereby certify that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you must include a completed signature page for each additional sponsor): Signature of Travel Sponsor:				
	Name and Title: Elliot Gerson, Executive Vice President, Policy & Public Program				
	Name of Organization: The Aspen Institute				
	Address: 2300 N Street NW, Washington DC 20037				
	Telephone Number: 202-736-5859 (Lisa Jones, Deputy General Counsel)				
	Fax Number: 202-467-0790				
	E-mail Address:				



Emerging Governance Leaders Seminar

Leadership & the Role of Congress

(Moderated by Dr. Mischa Thompson)

Seminar Weekend Schedule

December 13-15, 2019
Aspen Institute Wye River Campus
Queenstown, Maryland
Seminar Location: River House

Friday, December 13th

5:00 p.m. Shuttle departure from Capitol Hill

6:45 p.m. Shuttles arrives at Aspen Institute Wye River Campus

7:00 p.m. - 8:00 p.m. Check-In & Registration

River House

8:00 p.m. – 9:30 p.m. Socrates Opening Dinner and Program

"Responsible Governance and Your Role in Congress"

A conversation addressing norms of governance, hyperpartisanship, political polarization, and the experiences of

Congressional staffers.

Moderated by Cordell Carter, Socrates Program Director

River House Dining Room

Saturday, December 14th

7:45 a.m. – 9:00 a.m. Breakfast

River House Dining Room

9:00 a.m. – 12:00 p.m. Seminar Session I: The Evolution of Congress: How Did We

Get Here?

River House Main Conference Room

Seminar discussion based on the following texts and videos:

Origins:

 Hamilton or Madison, "No. 57" and "No. 63," The Federalist Papers, 1788



- Davidson, Oleszek, Lee, and Schickler. "Institutional Evolution," Congress and Its Members
- Nelson Polsby, "Causes of Liberalization: Rise of the Two Party South," and "How Congress Evolves: Overview of the House," How Congress Evolves
- Barbara Sinclair, "The New World of U.S. Senators,"
 Congress Reconsidered

What Does It Mean to Represent? Mr. Smith versus Charlie Wilson

- "Mr. Smith Goes To Washington" movie clip. 1939
- "Charlie Wilson's War" movie clip. 2007

10:30 a.m. – 10:45 a.m.

Morning Break
River House Break Room

12:00 p.m. – 1:00 p.m.

Working Lunch with Discussion of Seminar Session I

Conversation will consider the evolution of Congress and what it means to represent constituents and communities.

River House Dining Room

1:00 p.m. - 4:00 p.m.

Seminar Session II: Congress and Its Governance Challenges

River House Main Conference Room

Seminar discussion based on the following texts:

- Davidson Oleszek, Lee, and Schickler. "Congress as Institution," Congress and Its Members
- Barbara Sinclair, "Assessing Unorthodox Lawmaking,"
 Unorthodox Lawmaking

Resources and Knowledge in Congress

- Kevin Kosar and various authors, "Restoring Congress as the First Branch." R Street Policy Study No. 50
- Colleen Shogan, "The Knowledge Culture of Congress," Leg Branch Blog
- Matthew Glassman, "Why Congress Doesn't Always
 Do The Right Thing." New York Times

Technology and Changing Norms of Representation

- Samantha McDonald, "Staff Perspectives on the State of Constituent Correspondence in the U.S. Congress," Leg Branch Blog
- Lorelei Kelley and Robert Bjarnason, "Our Modern Congress Doesn't Understand 21st Century Technology," TechCrunch, March 6, 2018



Partisanship and Policymaking

 Sarah Binder, "Legislating in Polarized Times," Congress Reconsidered

2:30 p.m. - 2:45 p.m.

Afternoon Break .
River House Break Room

4:30 p.m. - 6:30 p.m.

Historical Tour of Wye

The Aspen Institute Wye campus is a site imbued with historical moments in American political discourse and policy decisions – from early days as the home of William Paca, a signer of the Declaration of Independence and the third governor of Maryland, to more recent moments as the site for negotiations between Israel and the Palestine Authority. This historical tour will connect the seminar to place and embody the rich history of American discourse and governing in Washington and beyond.

Wye Campus

7:00 p.m. - 8:30 p.m.

Working Dinner with Discussion of Seminar Session II

Conversation will consider the governance challenges of Congress, exploring what resources and knowledge inform Congress and how technology and changing norms of representation are affecting governance.

River House Dining Room

8:45 p.m. – 10:00 p.m.

Fireside Chat

"Life & Lessons in Congress"

A conversation with William Hoagland, Bipartisan Policy Center Senior Vice President and Lorelei Kelly, Fellow-In-Residence at the Georgetown University Beeck Center for Social Impact + Innovation

Conversation will cover the personal and professional realities of pursuing a career as a congressional staffer and juxtapose them with the larger implications of representing congress, focusing on how congress's role as the interlocutor of the American people, particularly in the digital age, is evolving, and with it the roles and responsibilities of its staff.

Moderated by Cordell Carter, Socrates Program Director River House Library



Sunday, December 15th

7:45 a.m. - 9:00 a.m.

Breakfast

River House Dining Room

9:00 a.m. – 12:00 p.m.

Seminar Session III: Congressional Reform

River House Main Conference Room

Seminar discussion based on the following texts:

What's Working Well and What Isn't

 Colleen Shogan, "Defense Authorization: The Senate's Last Best Hope," Party and Procedure in the United States Congress

Josh Huder, "Democrats Want to Modernize the House.
 Good Luck With That," The Washington Post

Reform Proposals

 Zach Graves, "Rebuilding a Technology Assessment Office in Congress," R Street Policy Study 152

 Congressional Institute, "Congressional Reform Concepts"

Jim Newell, "The Shutdown to End All Shutdowns,"
 Slate

10:30 a.m. - 10:45 a.m.

Morning Break

River House Break Room

12:00 p.m.

Check-out

12:00 p.m. – 1:00 p.m.

Working Lunch with Discussion of Seminar Session III

Conversation will consider the Articles 1 and 2 of the Constitution, and how foundations of the U.S. government

inform and influence the role of Congress today.

River House Dining Room .

1:00 p.m.

Shuttle departs for Capitol Hill

2:30 pm

Shuttle drops off participants



#5. Name and titles of Senate invitees.

Daniel Boatright

Investigative Council Senator Charles Grassley Committee on Finance, Oversight, and Investigations

Dario Camacho

Investigative Council Senator Charles Grassley Committee on Finance, Oversight, and Investigations

Kensey Finnegan

Legislative Correspondent
Office of Senator Lisa Murkowski

Janessa Lopez

Legislative Aide
Office of Senator Robert Portman

Michael Perkins

Legislative Aide
Chairman Lindsey Graham
Judiciary Committee

Diala Qasam

Staff Assistant and Legislative Aide Office of Senator Amy Klobuchar

Valeria Sandoval

Legislative Correspondent
Office of Senator Mark R Warner